



Lancashire Enterprise Partnership Limited

Private and Confidential: NO

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Governance and Committees Report

(Appendix 'A' refers)

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Executive Summary

This report extracts the key items considered by each of the Lancashire Enterprise Partnership Board (LEP) Committees at their recent meetings and, where applicable, and if not considered elsewhere on the Board's main agenda, contains decisions referred to the Board by its Committees for approval.

Recommendation

The Lancashire Enterprise Partnership Board is asked to:

- i. Note the updates provided in this report in relation to Governance, urgent decisions taken since the last LEP Board meeting and the Committees of the Lancashire Enterprise Partnership as set out.
- ii. Approve the appointment of County Councillor Aidy Riggott to the LEP Board, City Deal Executive Committee and the Enterprise Zone Governance Committee.
- iii. Approve the appointment of Liz Tapner, CEO of Social Enterprise Lancashire Network (SELNET), and Damian Waters, Regional Director of CBI North West, to the Business Support Management Board.
- iv. Approve the updated Terms of Reference for the Business Support Management Board (see Appendix A).
- v. Approve the dissolution of the Transport for Lancashire Committee.

Background and Advice

This is a standing report which provides an update on governance issues and meetings of committees of the LEP since the last ordinary meeting on 30 September 2020 in accordance with the LEP Assurance Framework dated December 2019, publicly available on the Lancashire Enterprise Partnership website:

<https://lancashirelep.co.uk/about/policies/>



Current LEP Committee Vacancies

A number of LEP Committee vacancies exist within the LEP Assurance Framework as follows:

- 1 x LEP Board Chairman
- 1 x Enterprise Zone Governance Committee Member
- 1 x Growth Deal Management Board Chairman
- 1 x Lancashire Local Authority Leaders nominated Leader on Skills and Employment Advisory Panel (a new nominee has been requested from Lancashire Leaders)

Elections

Following the local elections, the Lancashire County Council member nominated to sit on the LEP Board, City Deal Executive Committee and the Enterprise Zone Governance Committee is County Councillor Aidy Riggott. The Board is asked to formally **approve** these appointments.

The Board are requested to note that County Councillor Michael Green will now resign as a LEP Director.

Business Support Management Board appointments

The Business Support Management Board has recommended that the following two candidates be appointed as members of the Business Support Management Board: Liz Tapner, CEO of Social Enterprise Lancashire Network (SELNET) Damian Waters, Regional Director of CBI North West
The Board is asked to formally **approve** these appointments.

Updates from recent LEP Committee Meetings / Decisions taken by the Urgent Business Procedure of the LEP

1. Urgency Business Procedure Decisions

Appointment of Skills and Employment Advisory Panel member – 27 April 2021

The Lancashire Enterprise Partnership Directors approved the appointment of Alison Robinson to the Skills and Employment Advisory Panel.

2. Transport for Lancashire Committee

The Transport for Lancashire Committee has not met for a long time now and is no longer required to fulfil the mandate for which it was originally established. It is recommended that the LEP Board formally remove this Committee from the governance structures of the LEP and update the Local Assurance Framework accordingly.

The Members of the Company will be notified and requested to reflect this amendment in the Articles of the Company in due course.



3. City Deal Executive and Stewardship Board

There have been no meetings of the Combined City Deal Executive and Stewardship Board since the last update

Full agendas and minutes for the Combined City Deal meetings can be accessed here: <http://council.lancashire.gov.uk/ieListMeetings.aspx?CommitteeID=1072>

4. Growth Deal Management Board

There have been no meetings of the Growth Deal Management Board since the last update.

The reports and minutes for Growth Deal Management Board meetings can be accessed here:

<http://council.lancashire.gov.uk/ieListMeetings.aspx?CommitteeID=1218>

5. Enterprise Zone Governance Committee

There have been no meetings of the Enterprise Zone Governance Committee since the last update.

Full agendas and minutes for the Enterprise Zone Governance Committee meetings can be accessed here:

<http://council.lancashire.gov.uk/ieListMeetings.aspx?CommitteeID=1171>

6. Lancashire Skills and Employment Advisory Panel

The Lancashire Skills and Employment Advisory Panel met on 26 May 2021 and considered / approved the following:

Update from the Lancashire Skills & Employment Hub – the committee noted the update, particularly the following:

- The DfE have offered a further grant of £75,000 in 2021/22 as per previous years to help support SAPs local analytical capability and meet SAP requirements. The LEP Chair and CEO would be approached to accept the SAP Grant.
- The Careers and Enterprise Company had amended the targets for progress against the Gatsby Benchmarks for the Careers Hub due to the restrictions resulting from the pandemic. An update on progress was provided, including the provision of virtual encounters and experiences. A further 5 Enterprise Advisers had also been recruited
- Another Teen Tech festival was being planned for 2022, based on the success of the first festival which engaged over 850 young people
- The work of the Post 16 Officers group was referenced and the focus on supporting the transition of young people from school to their Post 16



destination, with improved data sharing to enable providers to support students and improve retention

- It was noted that G4S had secured the contract for 'Restart' across the Northwest Contract Package, and that discussions were underway to integrate provision across Lancashire, working with the Adult and Employer Skills Forums
- It was noted that £31.1m of social value had been generated through the Growth Deal programme, as of the end of March 2021
- The Skills & Employment Hub were working with Wilmott Dixon and L&Q/Trafford Housing Trust to develop an ambitious social value programme for the D'Urton Lane development
- the Lancashire Skills and Employment Strategic Framework incorporating the Local Skills Report was re-published at the end of March:
<https://www.lancashireskillshub.co.uk/strategies/strategic-framework/>. It received positive feedback from the department and was one of the first presented to the Skills and Productivity Board as an example of good practice.
- The dashboard approach to providing local Labour Market Intelligence was referenced and the increased use by partners of the Skills & Employment Hub evidence base pages – thanks were passed to Joseph Mount, Skills and Economic Intelligence Officer for his work and from the college principals present for the provision of presentations to college staff to support business and curriculum planning
- It was noted that 83 businesses had signed up to the Lancashire Skills Pledge

Health Focus – the committee received two presentations, one from Prof StJohn Crean outlining the work of the LEP Health Sector Group, and one from Adrian Leather (CEO Active Lancashire) outlining Building Blocks ESIF project. Further updates would be brought to a future meeting.

Apprenticeship Action Plan – the refreshed action plan 2021-23 was approved, and it was noted that an application had been put to Lancashire County Council's Lancashire Economic Recovery Grant (LERG) to provide financial incentives to Lancashire businesses to recruit apprentices aged 16-24.

Lancashire Careers Hub and Enterprise Company (CEC) – the committee received a private and confidential report outlining the funding allocated by Department for Education to the Careers and Enterprise Company (CEC) to enable the continuation of the existing Careers Hub and Enterprise Adviser Network, and match from local partners. The paper referenced two competitive opportunities from CEC to bid for funds to undertake test and learn projects. A separate paper would be brought to the LEP Board recommending acceptance: of the grant funding offer for the Lancashire Careers Hub and Enterprise Adviser Network; the grant funding offer for the CEC research and evaluation projects should they be successful; the grant funding offer from the Blackpool Opportunity Area Twinning Funds.

Full agendas and minutes for the Lancashire Skills and Employment Advisory Board meetings can be accessed here:

<http://council.lancashire.gov.uk/ieListMeetings.aspx?CommitteeID=1011>



7. Business Support Management Board

The Business Support Management Board met on 20 May 2021 and considered / approved the following:

Business Support Performance Overview 2021 – the committee considered the report providing a summary of delivery and performance for the publicly funded business support activities which attract central government funding. These included Boost, Peer to Peer to Peer Business Support Groups, Access to finance services and inward investment. It was agreed that Sarah Kemp organise a meeting to discuss a business angel network in east Lancashire.

BEIS Growth Hub Funding 2021-22 - the committee received a private and confidential report outlining the proposed allocation of funds for business support activities, and the BEIS funding for Boost for 2021-22. The committee endorsed the allocations of the BEIS LEP grant funding for 2021-22 for Boost, in respect of its Core Funding and Peer Networks, as set out in the report and would recommend the LEP Board approve receipt of the grant funds and proposed budget.

Design and Commissioning of Boost 3.5 Service Offer – the committee received a private and confidential report outlining the design of Boost 3.5, now to be underpinned by national government resource, following the termination of European Structural Funds. It outlined delivery components and ideas for adaptation and improvement. It was noted that providers' contracts would expire in December 2021, and an OJEU procurement process would take place July-November.

Full agendas and minutes for the Business Support Management Board meetings can be accessed here:

<http://council.lancashire.gov.uk/ieListMeetings.aspx?CommitteeID=1220>

8. Lancashire Innovation Board

The Innovation Board met on 7 June 2021 and considered/approved the following:

Lancashire Innovation Festival – the committee received a report on the current action plan for the festival planned for 4-8 October 2021.

Lancashire Innovation Observatory – the committee received a report on the development of the Innovation Observatory and agreed to continue to engage with the research being undertaken.

Presentations on the National and regional policy on innovation and clusters – the committee received presentations from the innovation Directors of NP 11, The NW Regional Head of innovate UK and a Materials Consultant on national/regional and local opportunities around innovation.



Local Industrial Strategy – innovation chapter review – the committee received a report on the draft innovation chapter for inclusion in the LIS and an Innovation Plan on a Page to support work alongside the LEP Sector groups and agreed to discuss both in more detail at an informal meeting of Board members to be arranged.

Full agendas and minutes for the Lancashire Innovation Board can be accessed here:

<https://council.lancashire.gov.uk/ieListMeetings.aspx?CommitteeId=1678>

9. Joint Scrutiny Committee

The first meeting of the Joint Scrutiny Committee took place on 24 March 2021 and considered / approved the following:

Terms of Reference – the Terms of Reference, which had been approved by the LEP Board, were considered, and would be brought back to the next meeting of the Joint Scrutiny Committee following a further review of the membership

Getting Building Fund - the committee received a presentation outlining the Fund and the allocation process

Refresh of the Lancashire Skills and Employment Strategic Framework – the committee received a report and presentation outlining the Framework, achievements to date and the process up to publication

Boost Business Lancashire – the committee received a report outlining the operation of Boost and specifically the response to the Covid pandemic.

Full agendas and minutes for the Joint Scrutiny Committee meetings can be accessed here:

[Browse meetings - LEP - Joint Scrutiny Committee \(lancashire.gov.uk\)](#)

List of Background Papers

Paper

None

Reason for inclusion in Part II, if appropriate

n/a